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Part A

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**A001 . Issuance and Applicability**

**HQ Control: 01/31/2012**

**HQ Revision: 05d**

a. These operations specifications are issued to FRIEND AIRCARE, a Repair Station located in the United States, pursuant to 14 CFR Part 145, § 145.53. The repair station certificate holder shall conduct operations in accordance with 14 CFR Part 145 and these operations specifications.

The certificate holder's address:

Fixed Location:  
325 Airport Road  
Washington, Pennsylvania 15301

Mailing Address:  
325 Airport Road  
Washington, Pennsylvania 15301

b. The holder of these operations specifications is the holder of certificate number GW1R181K and shall hereafter be referred to as the "certificate holder".

c. These operations specifications are issued as part of this repair station certificate and are in effect as of the date approval is effective. This certificate and these operations specifications shall remain in effect until the certificate for a repair station that is located in the United States is surrendered, suspended, or revoked.

d. U.S./EC Aviation Safety Agreement Repair Station/Maintenance Organization Approvals not authorized.

e. The certificate holder is authorized to use only the business name which appears on the certificate to conduct the operations described in subparagraph a.

Delegated authorities: None

1. Issued by the Federal Aviation Administration.
2. These Operations Specifications are approved by direction of the Administrator.



Digitally signed by David F Milo on behalf of Shannon, Michael E., Principal Avionics Inspector (EA03)

[1] SUPPORT INFO: Correction to Air Agency Name

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3. I hereby accept and receive the Operations Specifications in this paragraph.

*Craig J. Stephan*

*25 November 2013*

Stephan, Craig J., FAA Accountable Manager, 145      Date

**A002 . Definitions and Abbreviations**

**HQ Control: 01/12/2012**

**HQ Revision: 05b**

Unless otherwise defined in these operations specifications, all words, phrases, definitions, and abbreviations have identical meanings to those used in 14 CFR and 49 U.S.C., as cited in Public Law 103-272, as amended. Additionally, the definitions listed below are applicable to operations conducted in accordance with these operations specifications.

<b>BASA</b>	The Bilateral Aviation Safety Agreement (BASA) is an executive agreement concluded between the United States and a foreign country for the purpose of promoting aviation safety; also known as an Agreement for the Promotion of Aviation Safety.
<b>Certificate Holder</b>	In these operations specifications, the term "certificate holder" means the holder of the repair station certificate described in these operations specifications in Part A paragraph A001 and any of its officers, employees, or agents used in the conduct of operations under this certificate.
<b>CFR</b>	Code of Federal Regulations
<b>Class rating</b>	As used with respect to the certification, ratings, privileges, and limitation of aircraft within a category having similar operating characteristics.
<b>EASA</b>	European Aviation Safety Agency
<b>EASA Accountable Manager</b>	The manager who has corporate authority for ensuring that all maintenance required by the customer can be financed and carried out to the standard required by the EASA full-member Authority.
<b>Exemption</b>	An authorization that permits an alternate means of compliance with a specific CFR. The exemption must meet the procedural requirements of 14 CFR Part 11.
<b>FAA Accountable Manager</b>	A person designated by the certificated repair station who is responsible for and has authority over all repair station operations that are conducted under 14 CFR Part 145, including ensuring that the repair station's personnel follow the regulations and serving as the primary contact with the FAA.
<b>Geographic Authorization</b>	An approval provided to a repair station located outside the United States to perform maintenance support under contract for a U.S. air carrier (or an operator of U.S.- registered aircraft under 14 CFR Part 129) at a location other than the repair station facility. A geographic authorization is issued by the FAA to respond to a U.S. air carrier's or Part 129 foreign operator's need for maintenance at a station where the frequency and scope of that maintenance does not



	warrant permanently staffing and equipping the station for its accomplishment.
<b>Limited Rating</b>	A rating issued to repair stations for the performance of maintenance on particular makes and models of airframes, powerplants, propellers, radios, instruments, accessories, and/or parts.
<b>Limited Ratings - Specialized Services</b>	Rating issued for a special maintenance function when the function is performed in accordance with a specification approved by the Administrator.
<b>Line Maintenance</b>	Any unscheduled maintenance resulting from unforeseen events, or scheduled checks where certain servicing and/or inspections do not require specialized training, equipment, or facilities.
<b>MAG</b>	The Maintenance Annex Guidance (MAG) defines the process that the FAA and EASA undertake in the inspection, findings of compliance certification, and monitoring of repair stations, as well as their joint cooperation in quality assurance and standardization activities in support of the Agreement, Annex 2, Maintenance.
<b>Maintenance</b>	The inspection, overhaul, repair, preservation, and replacement of parts, but excludes preventive maintenance.
<b>U.S./EC Aviation Safety Agreement, Annex 2, Maintenance</b>	Annex 2 covers the reciprocal acceptance of findings of compliance, approvals, documentation and technical assistance regarding approvals and the monitoring of repair stations/maintenance organizations.
<b>MIP</b>	Maintenance Implementation Procedures (MIP) are procedures for implementing the provisions of a BASA that apply to maintenance.
<b>MOE</b>	A maintenance organization exposition (MOE) pertains to EASA member countries that use an MOE in place of a Repair Station Manual (RSM) and a Quality Control Manual (QCM).
<b>Preventive Maintenance</b>	As defined in 14 CFR part 1 and part 43 appendix A, subparagraph (c).
<b>QCM</b>	Quality Control Manual
<b>Repair Station located in the United States</b>	A certificated repair station located in the United States.
<b>Repair Station located outside the United States</b>	A certificated repair station located outside of the United States.
<b>RSM</b>	Repair Station Manual

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3. I hereby accept and receive the Operations Specifications in this paragraph.

*Craig J. Stephan*

*25 November 2013*

Stephan, Craig J., FAA Accountable Manager, 145      Date

**A003 . Ratings and Limitations**

**HQ Control: 01/30/2004**

**HQ Revision: 010**

The Certificate Holder is authorized the following Ratings and/or Limitations:

**Class Ratings**

None Authorized

**Limited Ratings**

<b><u>Rating</u></b>	<b><u>Manufacturer</u></b>	<b><u>Make/Model</u></b>	<b><u>Limitations</u></b>
Airframe	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Airframe authorization is limited to Maintenance and Alteration of the Make and Model identified in Friend Aircare's FAA accepted Capabilities List Manual Document Number: CCL1 dated 11/26/02 as revised
PowerPlant	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Powerplant authorization is limited to the Maintenance and Alteration of the Make and Model identified in Friend Aircare's FAA accepted Capabilities List Manual Document Number: CCL1 dated 11/26/02 as revised.
Radio	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Radio authorization is limited to the Maintenance and Alteration of Radios identified in Friend Aircare's FAA accepted Capabilities List Manual Document Number: CCL1 dated 11/26/02 as revised.
Accessories	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Accessories authorization is limited to Maintenance and Alteration of the Make and Model identified in Friend Aircare's FAA accepted Capabilities List Manual Document Number: CCL1 dated 11/26/02 as revised.
Instruments	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Limited only for Test and Inspection of altimeter, static system, and automatic altitude reporting systems equipment in accordance with FAR 43, Appendix E.
Radio/Radar Equipment	From the accepted Capability List, as amended.	From the accepted Capability List, as amended.	Limited only for Test and Inspection of installed transponders in accordance with FAR 43, Appendix F.

All revisions to the Capabilities List Manual must have FAA acceptance. The Capabilities List Manual can be revised as necessary to ensure that the content is accurate and complete and to adapt to the changing needs, requirements, and capabilities of the Repair Station and to ensure continued compliance with the Federal Aviation Regulations.

**Limited Ratings - Specialized Services**

<b><u>Rating</u></b>	<b><u>Specifications</u></b>	<b><u>Limitations</u></b>
None Authorized		



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Avionics Inspector (EA03)

[1] SUPPORT INFO: Correction to Air Agency Name

[2] EFFECTIVE DATE: 11/19/2013, [3] AMENDMENT #: 7

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3. I hereby accept and receive the Operations Specifications in this paragraph.

*Craig J. Stephan*

*25 November 2013*

Stephan, Craig J., FAA Accountable Manager, 145      Date



**A004 . Summary of Special Authorizations and Limitations**

**HQ Control: 09/23/1998**

**HQ Revision: 010**

**a. The certificate holder, in accordance with the reference paragraphs, is authorized to:**

	Reference Paragraphs
Conduct operations choosing to have an antidrug and alcohol misuse prevention program.	A449
Perform work, excluding continuous operations, at additional locations other than at its primary Fixed Location.	D100

**b. The certificate holder is *not authorized and shall not:***

	Reference Paragraphs
Use Exemptions.	A005
Use an approved electronic recordkeeping system, electronic/digital signature, and/or electronic media.	A025
Perform maintenance with NAA ratings where the scope of work is authorized by a BASA/MIP.	A060
Perform work, including continuous operations, at additional locations other than at its primary fixed location.	A101
Perform maintenance in accordance with foreign repair station geographic authorizations.	B050
Perform line maintenance for cert. holders conducting operations under Parts 121 and 135 and for foreign carriers/persons operating U.S. registered aircraft in common carriage under Part 129, apart from D100 which authorizes that work away from station.	D107

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3. I hereby accept and receive the Operations Specifications in this paragraph.

Craig J. Stephan      25 November 2013  
Stephan, Craig J., FAA Accountable Manager, 145      Date

**A007 . Designated Persons**

**HQ Control: 12/19/2006**

**HQ Revision: 030**

- a. The personnel listed in the following table are designated to officially apply for and receive operations specifications for the certificate holder indicated below.

**Table 1 – Designated Persons to Apply for and Receive Authorizations**

Title	Name	Parts Authorized
FAA Accountable Manager, 145	Stephan, Craig J.	A,D
President	Friend, David R.	A,D
Chief Inspector	Eric, Zombek	
Vice President/Quality Manager	Stephan, Craig J.	A,D

- b. The following personnel listed in Table 2 are designated by the certificate holder to receive Information for Operators (INFO) messages for the certificate holder as indicated below. A receipt for the information by an operator or person is not required.

**Table 2 – Designated to Receive INFO Messages**

Name	Email Address	Telephone No.	Type of Information to Receive
Craig J. Stephan	craig_s@Friendaircare.com	724-228-6400	ALL


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3. I hereby accept and receive the Operations Specifications in this paragraph.

  
Stephan, Craig J., FAA Accountable Manager, 145

  
Date



**A449 . Antidrug and Alcohol Misuse Prevention Program**

**HQ Control: 07/17/2009**

**HQ Revision: 00a**

- a. The Part 145 repair station certificate holder has elected to implement an Antidrug and Alcohol Misuse Prevention Program, because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, and 135 certificate holder and/or for a 14 CFR Part 91 operator conducting operations under Section 91.147.
- b. The certificate holder certifies that it will comply with the requirements of 14 CFR Part 120 and 49 CFR Part 40 for its Antidrug and Alcohol Misuse Prevention Program.
- c. Antidrug and Alcohol Misuse Prevention Program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

**Table 1**

	<b>Location &amp; Telephone of Antidrug and Alcohol Misuse Prevention Program Records:</b>
<b>Telephone Number:</b>	724-228-6400
<b>Address:</b>	Friend Aircare
<b>Address:</b>	325 Airport Road
<b>City:</b>	Washington
<b>State:</b>	PA
<b>Zip code:</b>	15301

d. Limitations and Provisions.

- (1) Antidrug and Alcohol Misuse Prevention Program inspections and enforcement activity will be conducted by the Drug Abatement Division. Questions regarding these programs should be directed to the Drug Abatement Division.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
  - (a) Location or phone number where the Antidrug and Alcohol Misuse Prevention Program Records are kept.
  - (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the FAA.
- (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function on January 1 of any calendar year must submit an annual report upon request of the Administrator, as specified in the regulations.

The certificate holder has fewer than 50 safety-sensitive employees.

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[1] SUPPORT INFO: Correction to Air Agency Name

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3. I hereby accept and receive the Operations Specifications in this paragraph.

*Craig J. Stephan*

*25 November 2013*

Stephan, Craig J., FAA Accountable Manager, 145      Date

**D100 . Work to be Performed at a Place Other Than the Repair Station Fixed Location(s)** HQ Control: 11/16/2004  
HQ Revision: 050

- a. The certificate holder may perform work at a place other than its Fixed Location (as listed in paragraph A001, and paragraph A101 if issued, of these operations specifications) provided it has the facilities, material, equipment and technical personnel to perform the work authorized in the following table.

Table 1

Work Authorized	Repair Stations Manual References	Quality Control Manual References
As rated in paragraph A003 of the Operations Specifications	Sub-Part C Page 340-00	N/A

- b. The certificate holder **may not** perform **continuous** operation at a facility other than the station's Fixed Location listed in paragraph A001, and paragraph A101 if issued.
- c. Line Stations. Privileges of a line station, as set forth by the EASA certificate and scope of work and located within the country where the main facility is domiciled are listed in Table 1 are authorized.
- d. Work may be due to a special circumstance or on a recurring basis. If on a recurring basis, the repair station must have procedures in its manual.

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2. These Operations Specifications are approved by direction of the Administrator.



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3. I hereby accept and receive the Operations Specifications in this paragraph.

*Craig J. Stephan*

Stephan, Craig J., FAA Accountable Manager, 145 Date

*25 November 2013*